



**Position:** Team Leader (Residential)  
**Camp:** Various locations  
**Pay:** £400 - £410 per week  
**Reports to:** Pastoral Manager

## Overview

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- ✓ Your primary responsibility is to promote the safeguarding and welfare of the children in our care.
- ✓ Do what is needed to keep campers happy, healthy and wanting to return for more.
- ✓ You should be willing to share accommodation with other staff members.

## Responsibilities *(for further details see 'Management Responsibilities')*

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### Lead your Team

- ✓ Work together, be proactive, hold meetings and ensure staff and campers are happy.

### Liaise with Pastoral Manager

- ✓ Liaise and take advice from Manager (regular meetings) to resolve issues.

### Kids Pastoral

- ✓ Ensure campers are happy with pastoral, personal hygiene and disciplinary problems actioned.

### Dorms

- ✓ Oversee that dorms and immediate areas are clean, tidy and respectable.

### Common Rooms

- ✓ Ensure rooms are in good order with all lists and notices up-to-date.

### Dining Room / Meal Supervision

- ✓ Organise, monitor and liaise with the staff and campers.

### Team Leader Notebooks

- ✓ Fill in books for interesting, unusual, reportable incidents / accidents.

### Incident Reports

- ✓ Collate, read and action all incident reports.

### Cover Rotas

- ✓ Create a cover rota for staff dorms when they are off or on duty.

### Handover

- ✓ On days off ensure a thorough hand over to the relevant person.

## Essential

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### Proven Experience

- ✓ Experience working with children / young people
- ✓ Some supervisory experience

### Leadership Skills

- ✓ Communicator, organiser, decision maker, motivator and record keeper

### Personal Qualities

- ✓ Approachable, resilient, decisive, patient and flexible

## Desirable

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- ✓ Qualified or student teachers
- ✓ First Aid certificate
- ✓ Any specialist qualifications/ interests (e.g. drama, art, sport etc.)

