



Position: Team Leader (Residential)
Camp: Various locations
Pay: £445 per week
Reports to: Pastoral Manager

Overview

- ✓ Your primary responsibility is to promote the safeguarding and welfare of the children in our care.
- ✓ Do what is needed to keep campers happy, healthy and wanting to return for more.
- ✓ You should be willing to share accommodation with other staff members.

Responsibilities *(for further details see 'Management Responsibilities')*

Lead your Team

- ✓ Work together, be proactive, hold meetings and ensure staff and campers are happy.

Liaise with Pastoral Manager

- ✓ Liaise and take advice from Manager (regular meetings) to resolve issues.

Pastoral Childcare

- ✓ Ensure campers are supported pastorally with personal hygiene, safeguarding and disciplinary problems actioned.

Dorms

- ✓ Oversee that dorms and immediate areas are clean, tidy and respectable.

Common Rooms

- ✓ Ensure rooms are in good order with all lists and notices up-to-date.

Dining Room / Meal Supervision

- ✓ Organise, monitor and liaise with the staff and campers.

Team Leader Notebooks

- ✓ Fill in books for interesting, unusual, reportable incidents / accidents.

Incident Reports

- ✓ Collate, read and action all incident reports.

Cover Rotas

- ✓ Create a cover rota for staff dorms when they are off or on duty.

Handover

- ✓ On days off ensure a thorough hand over to the relevant person.

Essential

Proven Experience

- ✓ Experience working with children / young people
- ✓ Some supervisory experience

Leadership Skills

- ✓ Communicator, organiser, decision maker, motivator and record keeper

Personal Qualities

- ✓ Approachable, resilient, decisive, patient and flexible

Desirable

- ✓ Qualified or student teachers
- ✓ First Aid certificate
- ✓ Any specialist qualifications/ interests (e.g. drama, art, sport etc.)

