



**Position:** Head of department  
**Camp:** Residential Camps, Dauntsey's School, SN10 4HE  
**Pay:** See separate list  
**Reports to:** Activity Manager

## Overview

---

- ✓ Your primary responsibility is to promote the safeguarding and welfare of the children in our care.
- ✓ Do what is needed to keep campers happy, healthy and wanting to return for more.
- ✓ You should be willing to share accommodation with other staff members.

## Responsibilities

---

### Pastoral & Activity Leader

- ✓ Execute all responsibilities in the '**Pastoral & Activity Leader**' job description.
- ✓ It is key you understand this job is multi disciplined and requires more than just running your specialised section.

### Head of Department (one of below)

- ✓ 'Sport'
- ✓ 'Performing Arts'
- ✓ 'Cookery'
- ✓ 'Art & Crafts'
- ✓ 'Outdoor Adventure'

### Morning Activities

- Independently deliver quality, fun & safe specialist elective activities that you specialise in.
- Help others running activities in your section to run better sessions.
- Be around to maximise safety wherever possible and advise leaders on best practice.
- Keep the equipment sorted, safe and under control. This will involve managing others as well as spending time on it yourself

### Afternoon & Evening Activities

- ✓ Deliver a variety of quality, fun and safe activities (from wet 'n' wild to murder mysteries). You will still have responsibility for your area though may well run activities / trips in other areas.

## Essential

---

### Interests

- ✓ Desire to work with children/young people
- ✓ Experience in organising/participating in a range of activities

### Skills

- ✓ Communicator, organiser, decision maker, team player and record keeper
- ✓ Proven experience working with children
- ✓ Specialist interests / qualifications to match your department (e.g. dance, cookery, sport, adventure)

### Qualities

- ✓ Approachable, resilient, decisive, patient and flexible



## Desirable

---

- ✓ First Aid certificate

**Reviewed November 2024**